

HOUSING ADVANCE – GUIDELINE & REQUIREMENTS

CHECKLIST

Renovation & Extension to a house

GUIDELINES – Documents to be filled by applicant

1. Application Form
2. Irrevocable Authority

REQUIREMENTS – To be furnished by applicant

3. Photograph of house
(Only for improvements & extensions)
4. Evidence of ownership of property
(Copy of Title to residential lease, State Lease, copy of Lease Transfer, or NHC confirmation letter).
5. Brief report on where you are currently residing & reason why you are now applying for housing advance
(Clarification on current dwelling situation or why you are applying)
6. Map/sketch of the location of the house
(Should feature distance & direction from the nearest town, District Headquarters & Highway or Waterway).
7. Total Cost of building materials
(Quotation should be obtained from reputable supplier/builder).
8. Proof of additional source of funding if need be after obtaining a Housing Advance from Nambawan Super Limited
(Letter or copy of fully drawn housing loan from a Bank/Financial Institution, others etc).
9. Proof of ability to meet builders cost
(2 x Separate Statutory Declarations from applicant & builder on how the labour cost will be arranged).

(NOTE: That processing of all applications will take approximately 2 weeks).