



HOUSING ADVANCE – GUIDELINE & REQUIREMENTS

CHECKLIST

Construction or Improvement & Extension to a house on Customary Land – CDHCL or IEHCL.

GUIDELINES – Documents to be filled by applicant

Application for Housing Advance

Statutory Declaration

Irrevocable Authority

REQUIREMENTS – To be furnished by applicant

Plan of house

Photograph of house

(Only for improvements & extensions)

Brief report on where you are currently residing & reason why you are now applying for housing advance

(Clarification on current dwelling situation or why you are applying)

Map/sketch of the location of the house

(Should feature distance & direction from the nearest town, District Headquarters & Highway or Waterway).

Total material cost of house/ improvements & extensions

(Quotation should be obtained from supplier/builder).

Proof of additional source of funding if need be after obtaining a Housing Advance from Nambawan Ltd.

(Letter or copy of fully drawn housing loan from a Bank/Financial Institution, others etc).

Proof of ability to meet builders cost

(Separate statutory declarations from applicant & builder on how this will be met).

Certificate of Incorporation/Registration of Business Name/ Group

(Not applicable for self-employed builder/ carpenter not regularly employed or do so as an additional task to his regular job).

Certificate of Compliance of supplier/builder

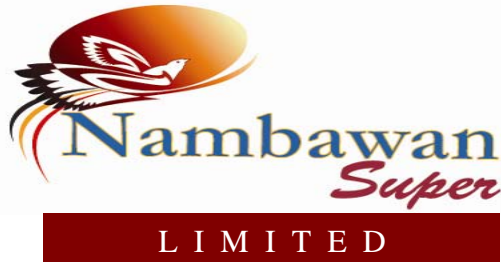
(Applicable only to registered groups)

Builder's record / Referees

(Builder to provide record of building houses over the years, how many, where & for whom, or trade certificates, etc). Not applicable for improvements & extension cases.

(Copies of letters from two referees recommending the builder to the Applicant & Nambawan Super Ltd) for improvements & extension cases.

Signature of Action Officer: Date:/...../.....



**HOUSING ADVANCE GUIDELINES & REQUIREMENTS
CHECKLIST**

PURCHASE OF URBAN DWELLING – P.E.U.D.

GUIDELINES – Documents to be filled by Applicant

- Application
- Statutory Declaration
- Irrevocable Authority

REQUIREMENTS – To be furnished by Applicant

- Plan of house**
- Photograph of house**
- Brief report on where you are currently residing & reason why you are now applying for housing advance**
(Clarification on current dwelling situation or why you are applying)
- Map of location**
- Evidence of ownership of property**
(Copy of title to residential lease, state lease, copy of lease transfer, confirmation letter from National Housing Corporation).
- Contract for sale**
- Purchase price of Dwelling**
(Copy of letter from vendor, showing this).
- Proof of additional source of funding if need be after obtaining a Housing Advance from Nambawan Super Ltd.**
(Letter or copy of fully drawn housing loan from Bank/ Financial Institution, others, etc).

Signature of Action Officer..... Date:/...../.....



L I M I T E D

HOUSING ADVANCE GUIDELINES & REQUIREMENTS

CHECKLIST

CONSTRUCTION OR IMPROVEMENTS & EXTENSIONS TO AN URBAN DWELLING – C.U.D & I.E.U.D.

GUIDELINES – Documents to be filled by Applicant

- Application
- Statutory Declaration
- Irrevocable Authority

REQUIREMENTS – To be furnished by Applicant

- Plan of house**
- Photograph of house (for improvements & extensions cases)**
- Map of location of house**
- Brief report on where you are currently residing & reason why you are now applying for housing advance**
(Clarification on current dwelling situation or why you are applying)
- Total material cost of house/ improvements & extensions**
(Quotations from supplier/ builder)
- Proof of additional source of funding if need be after obtaining a Housing Advance from Nambawan Super Ltd.**
(Letter or copy of fully drawn housing loan from Bank/ Financial Institution, others, etc).
- Proof of ability to meet builders cost**
(Two separate statutory declarations from applicant & builder on how this will be met).
- Certificate of incorporation/registration of business name/group**
(Not applicable to self-employed builder/ carpenter not regularly employed or do so as an additional task to his regular job).

Certificate of Compliance of supplier/builder

(Applicable only to registered groups)

Builders record Referees

(Builder to provide record of building houses over the years how many, where & for whom, or trade certificate, etc). Not applicable for improvements & extensions cases.

(Copies of letters from two referees recommending the builder to the applicant & POSF Ltd.). Not applicable for improvements & extensions cases.

Evidence of ownership of property

(Copy of title to residential lease, state lease, copy of lease transfer, contract for sale, confirmation letter from National Housing Corporation).

Signature of Action Officer: Date:/...../.....